

NURSERY SCHOOL PARTICIPATION REQUIREMENTS SUMMARY

Parent involvement sets Davis Parent Nursery School apart from other preschool programs. Aside from our Directors, Assistant Directors, a Bookkeeper and our District-appointed Principal, our school is entirely run by parents. It simply wouldn't work without enrolled families meeting the minimum requirements listed below, and some families doing far, far more than the minimum. Please make sure you understand the participation requirements. Parent-participation programs are not for everyone, but the rewards for you and your child(ren) are phenomenal if you choose to make the commitment.

Davis Parent Nursery School is a non-profit, educational laboratory in which parents are enrolled in Adult Education as students. We record the time you spend as a participating parent. These hours (called "ADA") are recorded for each session and reported to the State. Based on the number of ADA hours we report, we receive funds from the State of California. The funding associated with ADA represents approximately 30% of our annual operating budget. **In other words, your participation is an extremely important source of funding for us, and helps keep our tuition low.**

Minimum Participation Requirements at a Glance

Participation	2-day	3-day	Pre-K	5-day
Classroom participation (working in the class)	1 day every other week + 3 extra days/yr	1 day every other week + 5 extra days/yr	1 day/wk, 3 wks of 4 + 4 extra days/yr	1 day per week + 3 extra days/yr
Parent Classes (evenings)	7 per year	7 per year	7 per year	7 per year
Association Meetings	2 per year	2 per year	2 per year	2 per year
Session Task Time*	5 hrs/year	5 hrs/year	5 hrs/year	5 hrs/year
Work Party Hrs (Saturdays) **	3 hrs/year	4 hrs/year	6 hrs/year	6 hrs/year
Fundraising Auction (or Other Fundraising Event)	Auction job + auction donation	Auction job + auction donation	Auction job + auction donation	Auction job + auction donation
Weekend Cleaning	Once per year	Once per year	Once per year	Once per year

* Your Director will ask you to sign up for a task at the start of the year; actual hours required vary.

** Scheduled several times per year; children welcome if it is not raining

If two participating adults attend a class or work party, you receive double credit for classes/hours.

One or two parents or "significant adults" per child may be registered with the DJUSD Adult Education program for the fulfillment of ADA-generating requirements. However, with the approval of the Director and Adult School Principal, and upon completion of a Director-approved orientation, the ADA generating requirements may be met by a third person who has a significant relationship with the child. Families who are interested in having a third participating adult are required to submit a written request to the Registrar explaining the reason for 3 adults and describing the anticipated roles of the three adults.

Families with more than one child enrolled in DPNS and families with only one participating parent/adult are eligible for reduced participation requirements. Speak with the Registrar or your Director for details.

**DAVIS PARENT NURSERY SCHOOL
ADMISSION AGREEMENT
2010-2011**

We/I, the undersigned, agree to the conditions of this Admission Agreement, the DPNS

Handbook, and to the admission of _____
Child's Name

to the Davis Parent Nursery School _____ session.
Session Name (e.g., 2-day morning)

We understand that DPNS follows the DJUSD calendar (9.5 months, September to mid-June) and have been informed of the fees as summarized below. We agree to payment of a non-refundable* deposit equal to one month's tuition by **June 15th, 2010**. All other tuition payments will be due on the first of each month, from September to May. The tuition for May will be half the normal monthly amount, because the deposit paid the previous June will count toward the last month's tuition*. Tuition paid after the 5th of the month is subject to a 10% late fee. A non-refundable Association Fee per family is also due by **June 15th, 2010**. The Adult Education Fee, a DJUSD fee, and the Materials Fee are due at the Parent Orientation meeting at the start of the school year.

Withdrawal from DPNS requires a one month written notice to the Executive Registrar. During the one month withdrawal period, we understand that we must still meet our obligations to the cooperative, regardless of our child's attendance at DPNS.

I understand that Child Care Licensing has the authority to interview children or staff without prior consent. DPNS shall ensure that provisions are made for private interviews with any child(ren) or staff members. The State Department of Social Services has the authority to inspect, audit, and copy child or child care center records upon demand.

Fees (*tuition fees are subject to change*)

All payable to DPNS

Session	Monthly Tuition	DPNS Association Fee	Adult Ed Materials Fee
2-Day Morning	\$125	\$25	\$35
3-Day Morning	\$192	\$25	\$40
3-Day Afternoon	\$192	\$25	\$40
5-Day Morning	\$299	\$25	\$50
Pre-K	\$254	\$25	\$45

Parent/Guardian Signature

Date

Director's Signature

Date

* The June deposit becomes a last month's tuition deposit after the first month of enrollment. The only instance in which the June deposit may be refunded is if a family withdraws after completing at least one month in DPNS and provides 30 days notice of withdrawal.

Name/Phone/Address Confirmation

We will be updating class lists in July. Please take a minute to confirm the name, phone number, address and email address that you would like us to use on class lists. Please print clearly!

Session: _____

Child's Name: _____

Nickname, if any: _____

(This is not necessary unless you want this name used on class list, nametag, cubby)

Phone Number(s) for Class List: _____

Address: _____

Email Address for Class List and LISTSERV: _____

(Please provide an address that you check regularly. Email is used often at DPNS for routine communication. If email is not an option for you, please check- in with your Director and Executive Board Session Representative about how to best communicate with you)

For Parents of Children under 3 years:

While three years old is the traditional age for starting nursery school, we believe that younger children can benefit from a mixed age group program for 2- and 3-year olds. The age at which young children are ready to successfully work towards separating from their parents varies tremendously and we ask that parents of children under 3 work with the Director in determining when best to begin leaving their younger child at school on his/her own. All parents accompany their children during children orientation days, and should plan on being with their child beyond orientation if needed.

Parent Signature

Date
